

Job Announcement: Boatwright

Job Summary

Reports To: Dolphin Club Manager (administrative); Boat Captain (program direction)

Schedule: Part-time

Hours: Up to 20 hours per week

Rate: \$80 per hour

Benefits: Paid sick leave at 1 hour per 30 hours worked

Mission: The Dolphin Swimming and Boating Club is a volunteer-led community of 2000+ members centered at Aquatic Park, with a second small boathouse at Lake Merced, in San Francisco, California. As part of its mission, the Dolphin Club provides facilities and hosts events for boating and swimming and to engage in such other athletic activities as may be beneficial to the health and well-being of its members. The Dolphin Club is committed to long-term stewardship of its boats, to maintain them, and to ensure their safety and availability for the use of club members. Currently the club has more than 20 wooden boats of various hull forms in its Jefferson Street boathouses, in addition to roughly 15 non-wooden rowboats, open-water shells, and surfskis. The heart of the Dolphin Club's fleet is its traditional lapstrake-construction wooden rowboats. The club's nine singles and three doubles were derived from working boats once used to ferry people and goods from larger ships, modified with refined hull shapes and sliding seats for greater rowing efficiency. These boats are unique to the Dolphin Club and their technical drawings are preserved in the Library of Congress. More information about the club's wooden boats can be found on the club's website (<https://dolphinclub.org/boating/wooden-boats/>).

Job Description: The Dolphin Club is seeking applicants for a Boatwright to work out of its Jefferson Street Boat Shop. This is a part-time position and one or more positions will be filled. The successful applicant(s) will promote the club's mission and its maritime heritage through maintaining, restoring, and building traditional wooden small craft in the club's Boat Shop. The Boatwright reports to the Club Manager for administrative supervision. The Boat Captain provides programmatic guidance to the Boatwright regarding fleet maintenance priorities and scope of work and serves as the liaison between the Boat Shop and the Board. Key responsibilities and desired qualifications include, but are not limited to, those listed below.

Key Responsibilities:

- **Maintain Fleet**
 - Assess and execute work needed to maintain boats, oars, dollies, and trailers
 - Fabricate and install parts; finishing as required
 - Perform metalwork, leatherwork, and woodwork for wooden fleet, including sanding, varnishing, painting, milling, and steam bending

- Perform or outsource occasional fiberglass, epoxy, and gel coat repairs on non-wooden boats
- Provide estimates for repair time and material costs
 - Provide input to the Boat Captain for the annual fleet maintenance plan and budget
 - Prioritize repairs in consultation with Boat Captain
- Identify and address maintenance issues affecting the safe operation of boats
 - Evaluate and track boat and boat equipment condition
- Routine communication and status updates to Boat Captain
- **Manage Boat Shop**
 - Maintain an organized and clean Boat Shop
 - Implement/adhere to equipment maintenance schedules and tool sharpening
 - Implement/adhere to safety procedures
 - Follow material procurement processes and maintain shop material inventory
 - Source materials including dimensional and non-dimensional lumber
- **Lead Weekly Community Boat Night**
 - Organize and manage Boat Night programming
 - Select weekly activities
 - Document and assess volunteer tool and activity skills
 - Provide instruction and oversight to volunteers in tasks suitable to each individual
 - Coordinate with club member volunteers to organize the associated weekly meal
 - Participate in occasional outreach activities related to maritime heritage and wooden fleet stewardship

Desired Qualifications:

- Graduate of a wooden boatbuilding program, apprenticeship, or equivalent experience (minimum of four years of experience in a variety of ship and boat maintenance, preservation, or restoration projects)
- Skilled in wooden boatbuilding, repair, and documentation. Familiar with traditional boatbuilding and repair techniques. Experienced with traditional lapstrake construction, characteristic of the Dolphin Club wooden rowboat fleet
- Demonstrated organizational skills. Ability to independently plan and prioritize work flow.
- Excellent interpersonal, relationship-building, and verbal communication skills
- Ability to work in a diverse team setting that includes club members and the general public
- Adherence to safety standards and protocols
- A passion for being on the water, historic small boats, sportsmanship, and building community
- Experience working in a non-profit setting and/or with volunteers is a plus

To Apply: Interested applicants may apply by emailing boats@dolphinclub.org with a letter of interest, resumé, portfolio, and references.

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